

Lake County Duplicate Bridge Club
Minutes of the Board of Directors Meeting
March 9, 2022

Present: Directors: Jim Carpenter (JC), President; Linda Edwards (LE), Vice President; Virginia Parker (VP), Secretary; Barbara Benedict (BB), Treasurer; Ralph Dolan (RD). **Absent** Joan Mager **Guests:** Lindley d'Ouille (Ld), Club Accountant; Nancy Williams (NW), Education Committee Chair; Jiggs Zamierowski (JZ), Interim Club Manager

Call to Order and Determination of a Quorum

The meeting was called to order by President Jim Carpenter (JC) at 10:37 am. With five of six members present, a quorum was determined as present.

Approval of February 9, 2022, Board Meeting Minutes

The minutes of the February 9, 2022, Board of Directors Meeting were approved. (motion BB/second JC)

Treasurer's Report

Lindley d'Ouille (Ld), club accountant, presented the February 2022 balance sheet and profit and loss statement, noting all expenses and income were ordinary, with a net profit for the month of \$340. The monthly report was approved. (motion VP/second LE)

A new bank signature card showing Barbara Benedict (BB) as the new club treasurer has been completed.

Ld provided data on current dues status versus previous years. Since the cost of dues changed in 2020, new members, depending on the date of joining, could pay a half-year, and dues collection spans two fiscal years, the figures cannot be converted into the number of members. JC asked Virginia Parker (VP) to provide him with any master list she has developed as part of the data collection effort. Consensus of the Board was to establish a secure page on the club website, available only to members, that will include a membership roster. Ld will talk to webmaster Bryce Norwood for feasibility under our current technology.

Reports

President's Report

(JC) reported the new 0-299 game, held March 3, had 3.5 tables. Apart from computer problems that caused a rough beginning, the game was well-received, including the break for lunch. Players wish it to continue in its present format as long as attendance holds. Nancy Williams (NW), Education Chair, pointed out the timing (10:30-2:30) effectively blocks the entire day and could interfere with future class scheduling

JC spoke of the interest in resuming Swiss games, and the consensus of the Board was to add one to the game schedule. Beginning Sunday, March 27, 1 pm, a game will be held every two weeks through the end of April. Jiggs Zamierowski will be director.

JC discussed the Club Manager Search Committee's efforts and announced its recommendation to offer the position on a trial basis through December 31, 2022, to Denise Erwin (DE), effective April 1, 2022, at a salary of \$400/month. The nine-month trial period is due to the fluctuation in attendance, which will soon be affected by summer departures. A motion was made to approve the recommendation. (motion LE/second RD) VP said the current manager job description needs some changes. JC will prepare a letter of offer and include the updated description.

The Director Study Group is making little progress and suffers from the lack of a knowledgeable leader. At the suggestion of NW, JC will speak with Walter Bogaerts about serving as group leader.

Club Manager's Report

JZ distributed his report which shows game attendance continues to climb, with Wednesday's game now having ten tables.

The new Thursday 0-299 game has been sanctioned and is being attended by several players new to the club who are potential members. Unfortunately, few former members who played in morning games have shown up.

JZ raised a question about half-table or full sit-out games. The Board affirmed he and his directors should use their discretion even if that is contrary to past practice.

A discussion on slow play followed. Consensus was a stricter club policy should be announced and enforced, including removal of boards. All directors are to be instructed in setting up the game clock so players can be more aware of time, and directors are to announce the final minutes of each round. In addition, to keep the sessions from running long, members are to be advised to arrive 15 minutes before the start of play so directors won't have to revise movements due to changing table configurations. Also the Club Manager should prepare pre-game announcements and put them on the white board, plus recruit "announcers" who will make the announcements, freeing the game director to get the computer set up for a prompt start.

Facilities Manager Report

Ld reported the club mailbox had been damaged and recommended replacing both the box and post. JC authorized the work.

Education Committee Report

NW said the mentoring program is winding down and has been successful.

Other Standing Committees/Programs

Linda Edwards (LE), Ethics Committee Chair, reported there had been no activity. There were no other standing committee reports.

Old Business

Club Manager Search Committee

[See **President's Report**]

Data Collection

VP reported she had made no additional progress on compiling member data corrections due to other commitments, but she will continue. JC asked for any "master list" she had created in order to identify inactive members who could be encouraged to resume play. VP will provide JC with what she has.

Insurance Review

LE has reviewed our club policy and found several coverages she considers unnecessary. Our agent reported the annual saving of deleting those would be \$14. The Board recommended leaving the policy as is.

New Business

Publicity

JC informed the Board Martha McGhee (MM) has agreed to handle club publicity. VP said she will provide MM with her list of contacts at the local newspapers. She noted MM uses only an iPad, so press releases can only be issued via email; MM cannot create posters or anything else printed.

Snacks

The decision was made to reinstate snacks during games. The Club will not provide them; they are to be donated by members. There will be a 10-minute break during games, and all food is to be eaten in the kitchen area only, not at the tables.

Other

JC will send a letter of thanks to Denise Erwin's brother-in-law for the technical help he provided in setting up her computer to be ACBL-ready.

Adjournment

The meeting adjourned at 12:28 (motion VP/second RD)

Respectfully submitted,

Virginia Parker, Secretary